

South Africa Show Jumping Privacy Notice

Introduction:

Your privacy is important to us. We value the trust that you place in us by giving us your personal information and promise to only use your personal information in a way that is fair and worthy of that trust.

We also promise to always be transparent with you about what information we collect, what we do with it, with whom we share it, and whom you should contact if you have any concerns. SASJ is committed to best practices to protect the information we process.

Who we are:

South Africa Show Jumping represents Horse Owners, Riders and Social Enthusiasts (H.O.R.S.E). As a Discipline Association, we administrate and regulate many events throughout the year, covering the Show Jumping discipline. We work closely with the various Clubs, Show Holding Bodies and the South African Equestrian Federation as part of the overall governance of the Show Jumping discipline in South Africa.

The type of personal information we collect:

The term 'personal data' is defined as any information details which are related to an identified or identifiable natural person.

We only collect the amount of personal information that we determine necessary to carry on our business or communicate effectively with our base.

How we get the personal information and what we use it for:

Most of the personal information we process is provided to us directly by you upon registration for one of the following reasons:

- Discipline Membership
- Show Entries
- Payment of prize monies
- Covid Compliance
- Social Media rule compliance
- Rider rankings and team selections
- International and Local event qualifications and awards
- Banking details for prize money allocation

We use the information that you have given us to:

- Verify membership with the various Clubs, Show Holding Bodies and the SAEF
- Verify Discipline membership with us
- Flag any instances where you may be a Covid person of interest.
- Ensure alignment to the SA, FEI and SAEF horse passport regulations
- Anti-doping testing
- Bank details to verify Prize Money payments to riders for events

We may share this information with:

- Other Discipline Associations
- The South African Equestrian Federation
- SASJ Equestrian Clubs
- SASJ Show Holding Bodies

When will we process your personal information:

In terms of the Protection of Personal Information Act (POPIA), the justification ground which we base our processing on consist out of the following:

- The data subject or a competent person where the data subject is a child **consents** to the processing. Kindly note that you have the right to withdraw your consent.
 - The processing is **necessary** to carry out actions for the conclusion or performance of a contract to which the data subject is a party.
 - The processing complies with an **obligation** imposed by law on the business.
 - The processing protects a **legitimate** interest of the data subject.
 - The processing is necessary for the proper performance of a **public law** duty by the business.
- Or
- The processing is necessary for pursuing the legitimate **interests** of the business or of a third party to whom the information is supplied.

How we store your personal information:

Your information is securely stored:

- We store your information on an access-controlled database hosted by XNEELO an access-controlled environment. When adding or updating your information, your data is encrypted in transit.

We keep your information for:

- SASJ will destroy or delete a record of personal information or de-identify it as soon as reasonably practical after South Africa Show Jumping is no longer authorised to retain a record.
- The de-identifying or deletion of a record of personal information will be done in a manner that prevents its reconstruction in an intelligible/understandable form.
If South Africa Show Jumping uses a record of personal information of a data subject to make a decision about the data subject, it must –
 - a) Retain the record for such period as may be required or prescribed by law or a code of conduct; or
 - b) If there is no law or code of conduct prescribing a retention period, retain the record for a period which will afford the data subject a reasonable opportunity, taking all considerations relating to the use of the personal information into account, to request access to the record.

Your data protection rights:

- You are entitled to access your personal data by accessing your online member profile with your registered username and password.
- You may also request South Africa Show Jumping to correct or supplement any of your personal data, which South Africa Show Jumping will undertake as soon as practically possible.
- Request the destruction of your personal data with the SASJ who will consider your request considering any other laws or regulations prohibiting South Africa Show Jumping from destroying your personal data.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at the SASJ National Office on 081 018 2224 if you wish to make a request.

How to complain:

If you have any concerns about our use of your personal information, you can make a complaint to us at 081 018 2224

You can also complain to the Information Regulator if you are unhappy with how we have used your Information.

Their contact details are as follows:

The Information Regulator (South Africa)

33 Hoofd Street
Forum III, 3rd Floor Braampark
P.O Box 31533
Braamfontein, Johannesburg, 2017
Complaints email: complaints.IR@justice.gov.za